



Dear Parents/Guardians,

Thank you for considering sending your child to Seasons of Learning Early Childhood Center for their preschool education. We love working with children and serving families in the community. We look forward to having you become part of the Seasons of Learning Preschool/St. Peter's family. You have indicated that you are interested and would like to apply for enrollment in the Great Start to Readiness Program (GSRP). You may begin the enrollment process now, but we cannot finalize enrollment until the State School Bill has been signed and allocations have been announced. During this time you will be placed on a waiting list until the middle of August/ or October (New GSRP Classroom). Seasons of Learning will contact you at that time to finish the enrollment process.

The GSRP is provided to families FREE of charge who are income eligible. For this reason, you must provide income verification documentation. Documentation must be received for everyone in your household, or who resides in the family home with the enrolling child. Seasons of Learning ECC is required to consider the income of the last 12 months or the previous tax year. We can also consider income at the time of enrollment for those whose income has changed from the last tax year. For parents who have joint custody, Seasons of Learning ECC will need income verification from both parent's household.

Income means total cash receipts before taxes from all sources, it can include the following:

- Money: wages or salary before deductions
- Net income from self-employment
- Alimony/Child Support
- Unemployment Compensation, strike benefits from union funds
- Social Security Payments/Railroad Retirement
- Supplemental Security Income (SSI)
- Workers Compensation
- Public assistance money payments and General Assistance or General Relief money payments
- Some veterans benefits
- Public assistance including Temporary Assistance for Needy Families
- Military family allotments or other regular support from an absent family member or someone not living in the household.
- Net gambling or lottery winnings
- Pensions including private or government
- Net rental income, royalties, dividends, interest, periodic receipts from estates or trusts



Examples of written verification of income could be some of the following:

- 1040 Income Tax Form
- W-2
- Pay Stub or Pay Envelope
- Unemployment
- Written Statement from Employers
- Child Support/Alimony
- SSI Documentation
- Foster Care Reimbursement
- TANF Documentation
- Pensions
- Other Income

Your child must be 4 years old by September 1 in the school year you are enrolling in. GSRP at times will allow Seasons of Learning ECC to enroll children who are 4 by December 1. We will need a copy of your child's birth certificate, and will also need a copy of your child's immunization record. If your child is not up to date on his/her immunizations or you would like to request a waiver, you will need to contact the Macomb County Health Department.

To begin the enrollment process at Seasons of Learning:

- 1. Fill out the Enrollment Application**
- 2. Call Seasons of Learning ECC to set up and enrollment meeting with Denise Hall at 586-248-4949**
- 3. Gather together your income verification information and any forms**
- 4. Meet with Denise Hall, bringing in the enrollment application form and verification documents**

Finalizing the enrollment in August/ (October for new GSRP class):

1. You will be contacted by Seasons of Learning ECC that you are on the roster and registered for the GSRP classroom.
2. Attend an Open House in September/ or Late October for the new GSRP classroom
3. Bring in completed Health Appraisal Form with Immunization Record and Birth Certificate to the Open House if not already done so.
4. Update Income Information if needed at the Open House

The staff here at Seasons of Learning ECC looks forward to serving your family. If you have questions, please contact the Seasons of Learning office at 586-248-4949

Sincerely,

Denise Hall,
Preschool Director